

## Expression of Interest

### **Capacity building activities under Interagency Community Outreach and Communications Fund on Protection from Sexual Exploitation and Abuse (PSEA)**

#### **Background**

The National Humanitarian Network (NHN) is the premier alliance of national humanitarian Non-Governmental Organizations (NGOs) in Pakistan. It is a decentralized and country-wide voluntary membership-based network (member list: <http://nhnpakistan.org/current-members/>). Founded in 2010 as a result of interactive dialogue in National Disaster Management Authority (NDMA), the NHN was established to act as an independent and vibrant voice to engage with stakeholders throughout Pakistan for promotion of humanitarian values by influencing policies and building capacities to ensure rights-based humanitarian responses. The NHN played a key role in implementing community-awareness among local communities and its members.

#### **Project Background**

NHN with grant management support of IDEA, has been implementing an Interagency Community Outreach and Communications Fund project on Protection from Sexual Exploitation and Abuse (PSEA) since September, 2021 aiming at engaging, preventing and mitigating the risks of Sexual Exploitation and Abuse among local communities and NGOs.

Under the project we are seeking technical and financial proposals from firms/ individual consultants/ freelancers for the following two components of the project;

#### **1. Capacity-Building.**

The Capacity building will be conducted in two steps; (1) Training of Trainers (TOT) at national level for 20 PSEA focal points from among NHN member organizations and; (2) Community Staff Training (CST) for 600 personal (20 x 30) affiliated with the member organizations and local stakeholders. This two-fold capacity-building approach will seek to fill operational gaps among the network members and will help improve their PSEA related services provided to host and refugee population.

#### **2. Community Engagement**

Providing opportunities for dialogue and debate among community members by conducting 05 Focus Group Discussion (FGD) one each at provincial level and 50 community engagement sessions (10 per province/ region). Creating a safe space where community members, can discuss SEA topics and share opinions for tackling SEA will enhance the ownership at the community level and help to develop community-led initiatives.

Note! All the Community Staff Trainings (CST), Focus Group Discussions (FGDs) and The Community Engagement Sessions (CESS) will be conducted through the Master Trainers.

Deliverables:

The firm/ consultant is expected to provide the following services;

#### **TOT**

1. Making necessary arrangements for conduct of ToT that include boarding/ lodging of 20 participants as per below breakup, accommodation and venue arrangement for two days workshop along with 2 teas and one lunch per day.

Province	Pax.
Sindh	4
Balochistan	4

KPK	3
Punjab	3
AJK	2
ICT	4

2. Preparation, development of training sessions material and delivering session on provided agenda by NHN.
3. Printing of workshop banner and certificates.
4. Development and submission of a comprehensive ToT report with pictures and graphics
5. Development of province wise work plan for rollout of the FGDs and CSTs

## CST

1. Conduct 20 Community Staff Trainings sessions (each with 30 pax) by engaging the Master Trainers from ToT as per the following breakup.

Province	Sessions
Sindh	6
Balochistan	4
KPK	5
Punjab	3
AJK	1
ICT	1

1. Making necessary arrangements for conduct of CST session at provincial level that include the cost of food and meeting venue.

## FGDs

1. Conduct one FGD in each provincial/ state.
2. Making necessary arrangements for conduct of FGDs at provincial level that include the cost of food and meeting venue.

## Community Engagement Sessions (CES)

1. Conduct 50 community engagement session (10/ province/ state) with a minimum of 20 pax/ session. One session will be specifically conducted for females.
2. Making necessary arrangements for conduct of CES at provincial level that include the cost of food and meeting venue.

## Note:

**Coordination for selection of participants for activities will be done by NHN national secretariat team.**

## Terms and Conditions

1. Technical and financial proposals to NHN secretariat should reach **not later than 17<sup>th</sup> November, 2021 before 5 p.m.** on the following address.

**Apartment No. 306, 3rd floor Imperial Square, Khalid Bin Waleed Road, E-11/2**

**Islamabad.** Electronic submission can be done on the following emails;

[procurement@nhnpakistan.org](mailto:procurement@nhnpakistan.org)

[logistics@idea.org.pk](mailto:logistics@idea.org.pk)

2. Financial proposal should be inclusive of all applicable government taxes.

3. Applicant should be the active tax filers. Proposals from non-active tax payers will not be considered.
4. Consultant/ firms who try to influence the process of selection will be disqualified.
5. We are equal opportunity employer and women consultants are encouraged to apply.